

# Emergency Information

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**Dial 911 - for all Life Threatening or Emergency Situations.**

This places a call directly to the 911- dispatch center. Remember to give your name and apartment number to the dispatcher.



**Scan this QR code to add the  
Campus Safety & Security number to  
your cell phone contacts.**

## **Non-Life-Threatening Emergency Situations:**

All residents, staff, and visitors should dial 503-730-5337. Campus Safety & Security staff will respond.

**My doctor is:** \_\_\_\_\_

Office phone: \_\_\_\_\_

Doctor's hospital is: \_\_\_\_\_

My nearest relative is: \_\_\_\_\_

**Work phone:** \_\_\_\_\_

Home phone: \_\_\_\_\_

**IN CASE OF AN EMERGENCY**

# **FIRE**

## **FIRE ALARM:**

Signaled by a loud siren throughout the building.

## **TERRACE RESIDENTS:**

Remain in apartment with door closed until advised all clear. If in dining room, remain there until ordered to evacuate. If in auditorium, cross sky bridge to Court Building.

## **MANOR, NORTH POINTE, COURT, BALCONY & PATIO HOME RESIDENTS:**

Remain in apartment with door closed until advised all clear. Fire alarm is a signal to get prepared – get coat and put on shoes. Wait in your room for monitor or fire fighters to evacuate you unless smoke is coming into your apartment. If smoke enters your apartment from below the door, place a wet towel under the door and wait for assistance. If in the dining room or auditorium, remain there until instructed to evacuate.

## **FIRE IN YOUR APARTMENT:**

Do not attempt to fight the fire. Leave your apartment immediately. Close door behind you. Locate a fire pull station in hallway and pull immediately. As soon as possible, dial 911 and report the location to the emergency responders.

## **IF THE APARTMENT IS FULL OF SMOKE:**

Leave your apartment immediately. Drop to the floor and crawl to the exit. Pull any fire station located in the hallway, and dial 911 from any telephone to report the fire.

## **ALTERNATE ESCAPE ROUTE:**

All buildings at Willamette View contain various firewalls, fire doors, smoke detectors and automatic sprinkler systems. Nevertheless, any fire event can be unpredictable and dangerous. Familiarize yourself with various escape routes from your apartment, including the location of exit doors and stairwells.

## **IF HALLWAY IS FULL OF SMOKE:**

Remain in your apartment with your door closed until notified to leave by emergency personnel. Use wet towels to seal crack under door.

**CLOSED DOORS:**

If your route of exit is through a closed door, place your hand on door and check for heat. **IF HOT, DO NOT OPEN.**

**DO NOT USE ELEVATORS:**

They will be deactivated automatically in event of fire.

**FIRE DRILLS:**

Fire and/or emergency management drills will occur periodically in all campus buildings. Residents will be notified in advance whenever possible.

**The Neighborhoods and parts of the Terrace:** are licensed by the State of Oregon and are required to hold fire drills during each staffing shift for a total of three each month.

**EARTHQUAKE OR OTHER EMERGENCY**

Willamette View has an Emergency Management plan to provide for residents including emergency food, drinking water and relocation if necessary. In the event of a major occurrence such as an earthquake or other campus-wide emergency event, residents are encouraged to stay in their apartment until a designated Safety & Emergency Response member arrives at the apartment.

Realizing that few staff members are on campus at night, on holidays and over the weekend, residents have developed a Safety & Emergency Response Volunteer team to help neighbors until staff or professional responders arrive. Each floor or residence grouping has two “floor leaders” who are responsible for maintaining a census of their neighbors noting special needs. The floor leaders will be able to provide limited help before professionals arrive.

See Willamette View, Inc. Resident Guidelines for additional information regarding the WV Emergency Management Program. It is available on the Resident Website and is part of your Willamette View Contract documents.

**If in doubt shelter in place**